



Date: 21 February 2022, 6:30 pm

Zoom link (no password) <https://us02web.zoom.us/j/89374590095>

Greeting screen included request that all attendees remain muted unless seeking during public input, information on requesting time for public comment participation,

Agenda

1. Call to Order 6:34 pm
2. Roll Call MW, SA, JN, LM, KF
3. Approval of Agenda motion (SA); second (LM); motion carries
4. Approval of Minutes (LM); second (SA); motion carries

https://docs.google.com/document/d/1DxnWU_FLmlVPkCAn3lmQw78qrWn6jbCS/edit?usp=sharing&oid=100027283678052646337&rtfpof=true&sd=true

5. Public Input

AshLand Bell: Shared information from Sunshine Request: overview of information received; recommendation to develop formal bid process; suggested structured committee meetings, attention to including all members; encouraged communication/interviews with all board applicants; concern with board properly logging volunteer hours; email concerns included board members changing website and payroll instead of having committee members/staff handle these tasks; concern overall with need for board to collaborate rather than have unilateral decisions implemented; concern with public accessibility to meetings; concern with lack of professionalism in emails, which are public record; encouraged public transparency whenever appropriate and possible, including prompt responses to email communications from the public.

Gretchen Reynolds: longtime volunteer and foster would like to see continued improvement and success at the shelter; requests transparency around funding and fundraising; concerns with the need to fully staffing the board with diverse members; would like to have increased opportunities for the community to collaborate and be engaged.

Katherine Conner: Concerns with why on Zoom; would like to have board members identified; questions about mission, unsigned by-laws; stated need for audit; concerns with transparency; concerns with unanimity in voting in by-laws; need for collaborative decision-making. (Board clarified that two board seats became available 12.31.2021 and could not be filled previously.) Verified that Old Drum is a no-kill shelter and that remains our mission. (Board also noted that financials are on the website; contract is continuing to be negotiated.)

Mary Ragland: asked about financial status/need for county funding; reinforced that there is a perception in the community that the board is staffed from an "inner circle"; restated the need for transparency; question about communication with shelter director and encouraged ongoing input/collaboration with her; encouraged teamwork for continued success.

6. Committee Reports and Discussion
 - A. Finance

13,008.04 payroll balance

35,069.81 general

24,194.21 fundraising balance

72,272.06 total balances

Fence fundraiser will pay out soon (45 day delay to receive funds)

(full report posted to website)

B. Fundraising

Shop Local Night postponed to 4.13

Possible St. Patrick's Day Event

C. Volunteer Outreach

PEACE club has not yet met this semester

Reminder for board to track hours (both at shelter and in other tasks)

D. Legal

Contracts for lease and cooperative agreements are under construction

E. Human Resources

Handbook is in editing mode; hope to approve at next meeting

F. Development

Airing yards will be installed after lease is completed and ground thaws

Need for general liability and workers compensation for companies to install/bid;
volatility in the supply chain/materials availability

G. Marketing and Communications

no updates

H. Shelter Updates

YTD:

2021 (same date)

2022

194 total intake

130 adoption

25 reclaim

65 transfers

115 224 animals moved through shelter

112 spay/neuter

116 microchip

Epoxy project completed

Water leak resolved through work with city staff

Bid for exterior doors on holding building

Concern with contact information on facility license–Kayla stated that her information had been removed from the 2022 application (it had been moved to a different section; has been resolved so that license is current)

Foster program is thriving

Expressed disappointment and dissatisfaction with a lack of communication from/with the board

7. New Business

New applicant conversations

Christine Brooks–Chilhowee; former director of nursing; work with budgets/management; committee interests–HR experience, Finance/budgeting

Katherine Connor–experience with state, audits, managerial tasks; grant-writing experience, ability to organize information and support forward progress; committee interests–grant writing, finance

Jess Yarborough (unavailable)

8. Unfinished Business

Previous board applicants–voting

Annie (SA); seconded (JN); carries unanimously; accepts

Mike (JN); seconded (LM); carries unanimously; accepts

Closed Session: Motion (LM); Seconded (JN); carries unanimously

Code of Conduct motion (LM); seconded (SA); motion carries

Conflict of Interest motion (LM); seconded (SA); motion carries

Motion to adjourn (LM) seconded (JN); carries unanimously, 8:54

HR Discussion (610.021, item 13) Individually identifiable personnel records, performance ratings, or records pertaining to employees or applicants for employment.

Contract Discussion (610.021, item 1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Date and time of next board meeting:

3.21.2022

6:30 pm