



Date: 20 December 2021, 6:30 pm

Zoom link (no password) <https://us02web.zoom.us/j/81801504456>

## Agenda

1. Call to Order 6:36
2. Roll Call MW, JN, LM; Miranda Cameron; Jeremy Parks (Guests) Via Zoom CB, JB, SA; Debbie Novak, Jennifer Powers; Heather Johnson, Debra, Paul Edwards, Molly Zeigler, Campbell (Guests)
3. Approval of Agenda motion (JN); seconded (LM); carries unanimously
4. Approval of Minutes motion (MW); seconded (JB); carries unanimously  
<https://docs.google.com/document/d/10o5i1r3wZKgbKHPMk3vbO1kgsLKx-poc/edit?usp=sharing&oid=100027283678052646337&rtfpof=true&sd=true>
5. Committee Reports and Discussion
  - A. Finance  
Profit/Loss 40194.00; 40955.03; 26687.00 in deposits (may include last county payment)  
Variable expenses may continue to vary (for better and for more expensive).  
Switched to Quickbooks online.  
Notice about board members tracking hours and money–Lindsey will add to the drive so that we can complete.  
Donation letters for January for any donations over 200.00.  
Fundraising sheet to track petty cash and merchandise (need current numbers for all merchandise).  
Possible merchandise store connect with Sarah–it is already in progress.
  - B. Fundraising  
400.00ish from the Holiday Market  
Nearly 16,000 raised for the fencing/airing yards.  
Over 8,000 raised for abused/injured pup.  
Check from WMMC for donations and adoption fees sponsored collecting tomorrow.
  - C. Volunteer Outreach  
Student groups eager to volunteer.  
Marketing class wrapped up their project.  
Foster animals are going well–more households and well organized. Some superstar fostering families for both kittens and puppies.  
Staff will be on site Saturday–volunteers are welcome to help for the holiday.
  - D. Legal  
Lease is ready for board review. (Vehicle titles are in our name and are in the binder and on the drive.)  
Liability Update—One possibility at 5,000/year. Two other options that should work.  
(Can use that bid for budget.)
  - E. Human Resources  
E-verify needed–Mason has been/should have been reactivated and now able to finish the process.

Kayla reports that our new staff member has joined us and is doing amazing. Her skills in the animal field have greatly increased our strength and productivity. She is working out wonderfully.

Kayla would really like to go ahead and continue interviewing and keeping applications on hand for when we have the green light to fill positions as we will be desperate for help come the first of the year. Many of the team members are fearing being short-staffed again so we hope to get that resolved quickly. Board agrees that this is a good plan.

Health insurance should be complete by week's end.

F. Animal Welfare Services

Working on Wednesday with Katie.

G. Marketing and Communications

Julie will get photo to share with Sarah.

H. Shelter Updates

Kayla is not able to make it tonight as she is ill. Our numbers are doing great, and the news today that we have met our goal for our fence put everyone in a great mood.

Since the beginning of the year, our total shelter intake of animals is 1238. The number of animals adopted is 822. And the number of animals reclaimed so far is 182. Transferred number of animals is 170. Bringing our total of animals moved out of the building to 1220, with an adoption rate of 78% (822/1056 available animals [not reclaimed])

Last year our total number of animals in was 671. The total number of animals adopted out was 431. The number of animals reclaimed was 114. The total number of animals transferred out was 60. With a grand total of 627 animals moved out for the year.

These numbers show we doubled.

Kayla will work with Lindsey on a request for checks to be kept at the shelter instead of having to make weekly requests that disrupt her workday. Having checks located at the shelter would enable Kayla to pay Sedalia Spay and Neuter and Doctor Means in a timely manner.

7. New Business

Axion has been paying for our Google account. Mason is working on Google for non-profits. No word yet on Tech Soup verification—may take up to two weeks. Current cost is 228 (which has been paid by Axion to date.) Christina has committed to continue this donation as needed, although it would be good for us to take on that expense and look to transfer to Google for non-profits.

8. Unfinished Business

Committee organization and by-law revisions will be addressed with Katie Wednesday. Board applicants (Paul and Miranda introduced)

9. Public Input

Motion to adjourn meeting (MW); seconded (JB); carries unanimously

Meeting adjourned at 7:30 pm

Date and time of next board meeting: 12.22.2021 10:00 am